



# *COMMONWEALTH of VIRGINIA*

## *DEPARTMENT OF ENVIRONMENTAL QUALITY*

### PIEDMONT REGIONAL OFFICE

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June 19, 2015

Via Email ([thorntona@colonialheightsva.gov](mailto:thorntona@colonialheightsva.gov))

Mr. Scott Thornton  
Project Coordinator  
City of Colonial Heights  
201 James Ave  
Colonial Heights, VA 23834

RE: Virginia Pollutant Discharge Elimination System (VPDES) Permit No. VAR040009  
Municipal Separate Storm Sewer System (MS4) Annual Report 2013-2014

Dear Mr. Thornton:

This letter is to advise you that the Department of Environmental Quality has reviewed your annual report received on October 1, 2014. We request information and clarifications of the following items in order to complete our review of the annual report. Please provide the following supplemental information by July 6, 2015.

### **Background Information**

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|-----------------|--|
| Permit II.E.3.c | Confirm that no water quality samples were collected as part of illicit discharge inspections, or include any monitoring data collected during the reporting period. |
| Permit II.E.3.f | Confirm that the operator is not relying on another government entity to satisfy some of the state permit obligations.   |
| Permit II.E.3.g | Confirm the facility is not using any other programs to satisfy permit MCM requirements, or the progress towards achieving full approval if applicable.              |
| Permit II.E.3.h | Provide a summary of any TMDL action plan development, or confirm no TMDL action plan is required.   |

### **Minimum Control Measure 1 – Public Education and Outreach on Stormwater Impacts**

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| Permit II.B.1.g(2) | Provide a Public Education and Outreach Plan, which includes a list of the education and outreach activities that will be conducted during the next reporting period for each high-priority water quality issue, the estimated number of people that will be reached, and an estimated percentage of the target audience or audiences that will be reached. |
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### **Minimum Control Measure 2 – Public Involvement/Participation**

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| Permit II.B.2.d(1) | Provide the web link to the MS4 program plan and annual report. |
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### **Minimum Control Measure 3 – Illicit Discharge Detection and Elimination**

- Permit II.B.3.f(1) Confirm that no notices of interconnection were given to other MS4 entities.
- Permit II.B.3.f(3) Provide a summary of each investigation conducted by the operator for any suspected illicit discharge. The summary must include: (i) the date that the suspected discharge was observed, reported, or both; (ii) how the investigation was resolved, including any follow-up, and (iii) resolution of the investigation and the date the investigation was closed.

### **Minimum Control Measure 4 – Construction Site Stormwater Runoff Control**

- Permit II.B.4.f(3) Provide the total number of construction site inspections conducted during the reporting year.
- Permit II.B.4.f(4) Confirm that there were no enforcement actions taken for construction stormwater runoff during the reporting period, or provide a summary including total number and type of enforcement taken.

### **Minimum Control Measure 6 – Pollution Prevention/Good Housekeeping for Municipal Operations**

- Permit II.B.6g(1) Provide a summary report on the development and implementation of the daily operational procedures (SOPs) .
- Permit II.B.6g(2) Provide a list of high-priority municipal facilities sites that require the development of a Stormwater Pollution Prevention Plan (SWPPP). Also provide the development/implementation status for each SWPPP that is required.
- Permit II.B.6.g(3) Provide a summary report on the development and implementation of the turf and landscape nutrient management plans that includes the total acreage of lands where turf and landscape nutrient management plans are required. If the City does not have any applicable lands, please indicate so.

### **MS4 Program Plan Updates**

The Summary of Existing Program Plan that was submitted with the annual report appears to have been prepared to meet the requirements of the previous permit. The current permit requires updates to the Program Plan each permit year, as outlined in Table 1 of the permit. Many of these requirements, such as the Public Education and Outreach Plan, are not reflected in the Program Plan submitted with the annual report. Please update your Program Plan to reflect any changes in the MS4 program as a result of Table 1 updates. Updates to the Program Plan should be submitted with each annual report.

Upon receipt of the requested information, we will complete the review of your annual report and notify you of our findings. Please contact Joseph Bryan at (804) 527-5012 or [Joseph.Bryan@deq.virginia.gov](mailto:Joseph.Bryan@deq.virginia.gov) if you have any questions about this letter or if you foresee being unable to provide the necessary information by July 6, 2015.

Respectfully,



Emilee C. Adamson  
Planning and VPDES Permit Manager

CC: Joseph Bryan (DEQ)

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